



MUCH HOOLE PARISH COUNCIL

NOTICE OF MEETING

You are hereby summoned to attend the Meeting of Much Hoole Parish Council to be held on Wednesday 1st February 2017 at Hoole Methodist Church, Moss House Lane, 7.30pm.

Angela Nicholls, Clerk to the Parish Council

AGENDA

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| 1. | <p>Apologies for Absence To receive apologies for absence.</p> |
| 2. | <p>Declaration of Interests and Dispensations</p> <ul style="list-style-type: none"> To receive declarations of interest from Councillors on items on the agenda To receive written requests for dispensations for disclosable pecuniary interests (if any) To grant any requests for dispensation as appropriate |
| 3. | <p>Minutes of the Previous Meetings To resolve to approve as a correct record the Minutes of the Council Meeting held on the 12th January 2017.</p> |
| 4. | <p>Public Time To invite and listen to issues raised by members of the public.</p> |
| 5. | <p>Off Road Cycle Track To consider any updates on the Cycle track and resolve any actions required.</p> |
| 6. | <p>Finance</p> <p>To note the current position on the:</p> <ul style="list-style-type: none"> Revised bank mandate and bank account. <p>To authorise the regular payment via Standing Order to Redleg.net Ltd for the remainder of the financial year 2016-2017 and the full financial year 2017-2018.</p> <p>To authorise payment of the following:</p> <p>Royal British Legion Poppy Wreath £25.00</p> <p>Hoole Methodist Church three months heating for Parish meetings £60.00</p> <p>Salary, PAYE for new clerk Angela Nicholls for January 2017 £259.08.</p> <p>Payment for the additional 32hrs worked by the Parish Clerk due to incomplete handover £331.52</p> |
| 7. | <p>Grant Applications To review the revised Grant Application process proposal by Councillor Taylor and resolve any actions required.</p> |
| 8. | <p>Parish Councillor Vacancy To discuss and resolve if to delay the advertisement of Parish Councillor vacancy until the 8th February 2017 because the cost of a standalone election would be in the region of £4,000 if a request comes in from 10 electors for an election. By delaying the Notice of Vacancy if a request does come in then we can combine the election with the County Elections on 4th May as this sits within the 60 day timeframe.</p> |
| 9. | <p>Due Diligence proposal To resolve the Due Diligence Proposal circulated at the January 2017 meeting</p> |

| 10. | <p>Parish Council Newsletter To receive an update and to discuss the Parish Council Newsletter.</p> | | | | | | | | | |
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| 11 | <p>Asset Register To review and approve the Asset Register for the Parish Council.</p> | | | | | | | | | |
| 12 | <p>Risk Assessment To review and approve the annual Risk Assessment previously circulated with the agenda.</p> | | | | | | | | | |
| 13 | <p>Internal Audit To pass a resolution to agree the Internal Auditor and fee To pass a resolution to agree the terms of reference for the Internal Auditor</p> | | | | | | | | | |
| 14 | <p>Parish Clerks Contract To discuss and agree the terms of the Parish Clerks Contract</p> | | | | | | | | | |
| 15 | <p>Previous Clerk To discuss and agree any further action needed to get sufficient information to pay the previous clerk and obtain outstanding information</p> | | | | | | | | | |
| 16. | <p>Planning Applications To discuss and consider the following planning applications and resolve any action required:</p> <table border="1" data-bbox="248 873 1476 1045"> <thead> <tr> <th data-bbox="248 873 657 909">Location</th> <th data-bbox="657 873 1066 909">Proposal</th> <th data-bbox="1066 873 1476 909">Decision</th> </tr> </thead> <tbody> <tr> <td data-bbox="248 909 657 989">Non-submitted since last meeting</td> <td data-bbox="657 909 1066 989"></td> <td data-bbox="1066 909 1476 989"></td> </tr> <tr> <td data-bbox="248 989 657 1045"></td> <td data-bbox="657 989 1066 1045"></td> <td data-bbox="1066 989 1476 1045"></td> </tr> </tbody> </table> | Location | Proposal | Decision | Non-submitted since last meeting | | | | | |
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| 17. | <p>Pinfold Land Clerk to update progress on the sale of the Pinfold Land</p> | | | | | | | | | |
| 18. | <p>Much Hoole Village Hall The Parish Council to:</p> <ul style="list-style-type: none"> • consider a report from the Parish Council's New Village Hall Working Group. • consider an update on fund raising and other events in the Village Hall. • an update on the Village Hall fund position to date. | | | | | | | | | |
| 19. | <p>Community Engagement Strategy The Parish Council to consider the development of a Community Engagement Strategy and resolve any actions required.</p> | | | | | | | | | |
| 20. | <p>Local Meetings (for information only) To receive any reports from local meetings.</p> | | | | | | | | | |
| 21. | <p>Items for the Next Agenda (for information only)</p> | | | | | | | | | |
| 22. | <p>Date of Next Meeting The Parish Council to agree the date of the next meeting.</p> | | | | | | | | | |