



# MINUTES OF THE PARISH COUNCIL MEETING: 9<sup>TH</sup> DECEMBER 2015

Methodist Church, School Room, Moss House Lane (7.30pm)

PRESENT: Cllr E Houghton (Chairman), Cllr T Brown, Cllr Taylor, Cllr M Gelder, Cllr R Gelder, Cllr Fenton, Cllr Cowburn

IN ATTENDANCE: Jane Lingings (Clerk). One member of the public attended.

Ref	No.	Item																								
232/15	1.	<b>Apologies for Absence</b> None.																								
233/15	2.	<b>Declaration of Interests</b> Cllrs Taylor, Houghton & Brown declared a pecuniary interest in Agenda Item 8 (dispensation in place) Cllr M Gelder declared a pecuniary interest in Agenda Item 7. Cllr Brown declared a non pecuniary interest in Agenda Item 12.																								
234/15	3.	<b>Minutes of the Previous Meeting</b> The minutes of the previous meeting held on the 11 <sup>th</sup> November 2015 were ratified as an accurate record and signed by the Chairman																								
235/15	4.	<b>Public Time</b> No issues were raised.																								
236/15	5.	<b>County and Borough Council</b> <ul style="list-style-type: none"> <li>• Electoral Review of Lancashire: The Local Government Boundary Commission for England (LGBCE) has commenced an electoral review of the County Council's electoral arrangements. The review process, to be carried out over 2015/16, will eventually lead to an order on new electoral arrangements being laid in Parliament in May 2016, with new arrangements taking effect in time for the next county council elections in May 2017. This item was noted.</li> <li>• Flooding (Town Lane, Suttons Track, Northern Avenue): The Chairman adjourned the meeting to listen to comments from a member of the public. <ul style="list-style-type: none"> <li>○ The Parish Council were informed that LCC had visited the area and unblocked a pipe which is the property of LCC, after which the flooding had cleared. Suttons Track is un-adopted road, with a public footpath through it, and although the flooding has cleared, the debris and mud has been left on the track.</li> </ul> <p>The Chairman reconvened the meeting. The council considered the comments and <b>it was resolved</b> that the clerk will contact the Public Rights of Way team to ask them to inspect the footpath.</p> </li> </ul>																								
237/15	6.	<b>Off Road Cycle Track</b> Regular inspections are ongoing.																								
238/15	7.	<b>Finance</b> <b>It was resolved</b> to approve the bank reconciliation for November 2015 <b>It was resolved</b> to approve the cumulative budget statement for November 2015 Cllr M Gelder left the meeting. <b>It was resolved</b> to approve payment of the following items: <table border="1" data-bbox="320 1818 1193 2058"> <thead> <tr> <th>Payee</th> <th>Details</th> <th>Cheque</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>J Lingings</td> <td>Salary</td> <td>457</td> <td>615.78</td> </tr> <tr> <td>HMRC</td> <td>PAYE</td> <td>458</td> <td>153.80</td> </tr> <tr> <td>J Lingings</td> <td>Expenses</td> <td>459</td> <td>144.80</td> </tr> <tr> <td>LCTP</td> <td>Chairmans Training</td> <td>460</td> <td>25.00</td> </tr> <tr> <td>Royal British Legion</td> <td>Poppies</td> <td>461</td> <td>27.00</td> </tr> </tbody> </table>	Payee	Details	Cheque	Amount	J Lingings	Salary	457	615.78	HMRC	PAYE	458	153.80	J Lingings	Expenses	459	144.80	LCTP	Chairmans Training	460	25.00	Royal British Legion	Poppies	461	27.00
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		<p>Cllr M Gelder rejoined the meeting.</p> <p>Payments Received: £100.00 (Transparency Fund for a parish council scanner)</p>
239/15	8.	<p><b>Budget Planning 16/17</b>  <b>It was resolved</b> to approve the proposed budget for 2016 2017, with a precept of £14,963.00. The clerk will inform South Ribble Borough Council. <b>It was resolved</b> that the contingency/reserve for the Parish Council would be increased from £9,000 to £12,000.</p>
240/15	9.	<p><b>Grant Applications</b>  The Parish Council reviewed the revised Grant Application policy and <b>it was resolved</b> to adopt the revised policy without amendment.</p>
241/15	10.	<p><b>Newsletter Advertising Charges</b>  The Parish Council discussed the proposed newsletter advertising charges and <b>it was resolved</b> to accept the proposed charges without amendment.</p>
242/15	11.	<p><b>Planning Application</b>  The Councillors discussed and considered the following application:</p> <p>07/2015/1747/HPD  Single storey rear extension. 6 Green Hey, Much Hoole</p> <p>The application was noted.</p>
243/15	12.	<p><b>Parish Councillor Vacancy by Co-Option</b>  Cllr T Brown left the meeting.  The Parish Council thanked Janice Cairns for attending the meeting and her application for the position of Parish Councillor. <b>It was resolved</b> to co-opt Janice Cairns as a Parish Councillor. The clerk will forward the appropriate documentation onto Cllr Cairns.</p>
244/15	13.	<p><b>Parish Council Notice Boards</b>  The Parish Council discussed the possible sites and it was agreed the most appropriate site would be near to the Methodist Church burial ground. <b>It was resolved</b> that the clerk will contact Superintendent Minister, Mark Slaney to enquire whether this would be a possibility.</p> <p>Following the clerks bid for Parish Champion Funding, Much Hoole have been awarded £440.00 towards a notice board (match funding). <b>It was resolved</b> that formal quotes will be presented at the next meeting.</p>
245/15	14.	<p><b>Local Meetings (for information only)</b>  To receive reports from local meetings.  South Ribble Partnership Notes</p>
246/15	15.	<p><b>Items for the Next Agenda (for information only)</b>  Asset Register  Risk Assessment</p>
247/15	16.	<p><b>Date of Next Meeting</b>  Wednesday 13<sup>th</sup> January 2016</p>