



## MINUTES OF THE PARISH COUNCIL MEETING: 12 October 2016

Methodist Church, School Room, Moss House Lane

PRESENT: Cllr E Houghton (Chairman), Cllr T Brown, Cllr J Cairns, C Cowburn, Cllr M Gelder, Cllr R Gelder

IN ATTENDANCE: Roy Jones. Clerk to the Parish Council

Ref	No.	Item
386/16	1.	<b>Apologies for Absence</b> Apologies were received from Cllrs D Fenton and A Taylor.
387/16	2.	<b>Declaration of Interests and Dispensations</b> Cllr Houghton declared a pecuniary interest in Agenda items 10 and 11 and Cllr Brown declared a pecuniary interest in Agenda item 10.
388/16	3.	<b>Minutes of the Previous Meeting</b> The minutes of the previous meeting held on the 14 <sup>th</sup> September and the Extraordinary meeting on 5 <sup>th</sup> October 2016, were ratified as an accurate record and signed by the Chairman.
389/16	4.	<b>Public Time</b> The Chairman adjourned the meeting for public participation.  No members of the public attended.  The Chairman reconvened the meeting.
390/16	5.	<b>County &amp; Borough Council</b> The Parish Council considered and <b>noted</b> the Lancashire County Council October 2016 Trading Standards Consumer Alerts.
391/16	6.	<b>Off Road Cycle Track</b> The Parish Council <b>noted</b> with concern recent reports of vandalism and alleged substance abuse by youths at the Cycle Track. These incidents had been reported to the Police and the situation would be monitored.  The Parish Council <b>resolved</b> to work more closely with the Police on these issues.
392/16	7.	<b>Finance</b> The Clerk reported that due to a technical issue the following documents had not been circulated in time to members of the Parish Council, and it was <b>resolved</b> that they would be considered at the next meeting: <ul style="list-style-type: none"><li>• the bank reconciliation for September 2016</li><li>• the cumulative budget report for September 2016</li></ul> The Council approved the following payments:  Redleg.net Ltd – Website: £12.00
393/16	8.	<b>External Audit</b> The Parish Council considered the External Audit report for Much Hoole Parish Council for the Year ended 31 March 2016 undertaken by the External Auditors BDO.  The Parish Council <b>noted</b> that the only recommendation by the external auditors related to the Internal Audit checks for the Annual Return.

		<p>The Parish Council <b>resolved</b> to ask the Clerk to clarify the recommendation made by the External Auditor and report back to the next meeting.</p> <p>The Parish Council <b>approved</b> the payment of £120 to BDO for the External Audit undertaken for the Parish Council.</p>
394/16	<b>9.</b>	<p><b>Grant Application</b> The Parish Council considered a grant application received from Much Hoole Snooker Club for the sum of £2,500, for various upgrades to the facilities for the Snooker Club.</p> <p>The Parish Council resolved to inform the applicant that they have considered the application and, on this occasion are very sorry that they cannot support the application as it does not satisfy the Parish Council's Grant Giving Policy of only considering applications from properly constituted community organisations. Further, the Parish Council would be happy to reconsider a new application should the position of the Snooker Club change.</p>
395/16	<b>10.</b>	<p><b>Planning Applications</b> The Parish Council noted the following planning applications:</p> <p>07/2016/0758/FUL Formation of pitched roof over existing flat roof to side (Western elevation) – Hoole St Michael's Church of England Primary School, Liverpool Old Road, Much Hoole.</p> <p>07/2016/0769/HOH Single storey extension to form new front entrance - Mill Hill Cottage, Haunders Lane, Much Hoole.</p> <p>07/2016/0771/LBC Listed building consent for single storey extension to form new front entrance, new window openings, replacement slate roof, removal of chimney stack, new rear door and paved terrace - Mill Hill Cottage, Haunders Lane, Much Hoole.</p>
396/16	<b>11.</b>	<p><b>Pinfold Land</b> The Clerk reported to the Parish Council that following the decisions taken at its Extraordinary Meeting on 5 October 2016 to sell the Pinfold Land, the purchaser, Mr Whittaker/Bella Homes had agreed to the conditions attached to the sale by the Parish Council.</p> <p>It was also reported that documentation may have to be signed on behalf of the Parish Council before the next meeting to advance the sale of the Pinfold Land, and it was resolved that the Clerk to the Parish Council be <b>authorised</b>, following consultation with the Chair, to sign on behalf of the Parish Council any documents required to be completed in relation to the sale.</p>
397/16	<b>12.</b>	<p><b>Much Hoole Village Hall</b> The Parish Council discussed the ongoing funding proposals for the redevelopment of the Village Hall and noted the recent appointment of an Independent Quantity Surveyor for the project.</p> <p>The Parish Council <b>resolved</b> to establish a Working Group to monitor the progress of the Village Hall project and report back to the Parish Council at future meetings. It was <b>agreed</b> that Cllrs Richard Gelder, Janice Cairns and Caroline Cowburn would sit on the Working Group.</p>
398/16	<b>13.</b>	<p><b>Clerk to the Parish Council</b> The Parish Council resolved to establish a Working Group to progress and make recommendations on the appointment of a new Clerk to the Parish Council. It was also agreed to follow the same process as the previous occasion which would be managed by Cllr Marion Gelder.</p> <p>It was <b>agreed</b> that Cllrs Tom Brown, Dawn Fenton, and Marion Gelder would sit on the Working Group.</p>

399/16	<b>14.</b>	<b>Christmas Trees</b> The Parish Council <b>resolved</b> to purchase up to two Christmas Trees for the Village for 2016, within a budget of £500, and requested Cllr Alan Taylor to acquire the tree or trees on behalf of the Parish Council within the budget.
400/16	<b>15.</b>	<b>Remembrance Sunday</b> The Parish Council resolved to purchase a poppy wreath for Remembrance Sunday 2016 and crosses for the war graves in the Village. The Chairman to liaise with the Clerk on the arrangements for the placing of the poppy wreath.
401/16	<b>16.</b>	<b>Local Meetings (for information only)</b> No reports were received.
402/16	<b>17.</b>	<b>Items for the Next Agenda (for information only)</b> Budget for 2016/17. Community Engagement.
403/16	<b>18.</b>	<b>Date of Next Meeting</b> Wednesday 9 <sup>th</sup> November 2016.