



**MINUTES OF THE PARISH COUNCIL MEETING:  
5<sup>th</sup> April 2017**

**Methodist Church, School Room, Moss House Lane**

**PRESENT:** Cllr E Houghton (Chairman), Cllr A Taylor, Cllr T Brown  
Cllr M Gelder, Cllr R Gelder, Cllr C Cowburn.

**IN ATTENDANCE:** Angela Nicholls. Clerk to the Parish Council and four members of the public.

Ref	No.	Item
507/17	<b>1.</b>	<b>Apologies for Absence</b>  Cllr D Fenton,
508/17	<b>2.</b>	<b>Declaration of Interests and Dispensations</b>  Cllr. E. Houghton, Cllr. Tom Brown and Cllr. Alan Taylor declared a pecuniary interest in Agenda item 9, dispensations applied.  Cllr. M Gelder declared a pecuniary interest in Agenda item 6 and a non- pecuniary interest in Agenda item 7.  Cllr. R Gelder declared a non -pecuniary interest in Agenda item 6 and Agenda item 7.
509/17	<b>3.</b>	<b>Minutes of the Previous Meetings</b>  It was resolved the Minutes of the Council Meeting held on the 1 <sup>st</sup> March 2017 are approved as a correct record.
510/17	<b>4.</b>	<b>Public Time</b>  A resident from Moss House Lane brought to the Parish Council's attention her concerns about the Oak Farm Development not complying with the plans that had been submitted. The original plans did not include an integral garage and chimney stack.  The planning permission granted required the slates and bricks to be used and wooden windows or wood effect uPVC. New bricks and cream plastic windows have been used.  It has been indicated that the developer intends to keep the Coach House as well as the new building. The plans were for a replacement dwelling.  A resident expressed concern that the Council tax had been increased by approximately £50 per household to contribute to the Village Hall. The reason for this was explained in the Parish Newsletter which was distributed to every household in Much Hoole. A one-off decision had been taken by the Parish Council in January 2017 to grant £18,000 towards the building of the new Scout hut and £23,000 was added to the Village Hall Building Fund.
511/17	<b>5.</b>	<b>Off Road Cycle Track</b>  It was discussed and resolved to award the grass cutting contract to Mr John Banister, Garden Maintenance Services at a cost of £75.00 per cut.
512/17	<b>6.</b>	<b>Finance</b>  The Clerk explained the differences between the 2015-2016 and the 2016-2017 Accounts. This information will be reviewed by Internal and External Audit.  Cllr Richard Gelder will review the figures then the Clerk will take them to Internal Auditor.

### **Annual Precept**

The Annual Precept for 2015-2016 was set at £11237

The Annual Precept for 2016-2017 was set at £14963

The precept was increased in 2016-2017 because subsidies for bus routes were being withdrawn by Lancashire County Council. At the time of the budget setting Much Hoole was going to contribute however Longton considerably raised their precept and arranged a route so the money was not spent.

### **Other receipts £1001 difference**

The other receipts in 2016-2017 were £1001 less than 2015-2016 mainly because the Parish Council received a £1240.54 VAT refund in 2015-2016 for more than one year

A VAT reclaim of £415.44 has just been made for 2016-2017 and will be received in the £2017-2018 accounts

### **Staff Difference £2325.00 difference**

The expenditure is £2325 less than previous year due to the previous Clerk working on an Ad Hoc basis and at year end had not submitted full details to claim for wages or expenses

The new Clerk as had to do additional hours in 2016-2017 due to an incomplete handover by the previous Clerk

### **Other Payments £586 difference**

#### **2015-2016 only**

LALC Conference	70
SLCC Membership	82
Spring Fair at Village Hall	300
Grant for kitchen Memorial Hall	992.93
South Ribble Planning Amendment	<u>195</u>

**1639.93**

**2016-2017 only** upgraded cycle track -1070.62

**Total**

**569.31**

#### **Payments were authorised for the following:**

Hoole Methodist Church two months heating for Parish meetings £40.00

Salary, PAYE for clerk Angela Nicholls for March 2017 £266.00

To make the final payment for additional work caused by an incomplete handover by the previous clerk

13.5 additional hours chasing suppliers for invoices, answering queries not followed up by previous Clerk. Establishing at which point to claim VAT from and working through incomplete records to establish the year end starting point. £143.64.

		<p>Cllr Marion Gelder left the room</p> <p><b>Payment of the following was authorised:</b></p> <p>Lancashire Association of Local Councils subscription 2017-2018 an amount of £290.13</p> <p>Cllr Marion Gelder re-joined the meeting.</p> <p>The receipt of £314.60 returned tax from HMRC was recorded</p>
513/17	<b>7.</b>	<p><b>Parish Computer</b></p> <p>It was discussed and resolved to purchase a Dell Latitude business laptop with Microsoft Office 2016 through Redleg. Net Limited at a cost £583 plus VAT. The price includes Redleg setting up, security. Updates. Migrate data and email.</p>
514/17	<b>8.</b>	<p><b>Pinfold Land</b></p> <p>The Clerk to reported a delay in the sale of the Pinfold land due to planning delays. It is hoped the sale will be completed by the end of April 2017.</p> <p>It was discussed and resolved for Cllr. Marion Gelder to invite Mark Davis to address the Parish Council on how depositing the funds from the sale of the Pinfold land with the Churches, Charities &amp; Local Authorities mutually owned firm of investment managers would work.</p>
515/17	<b>9.</b>	<p><b>Much Hoole Village Hall</b></p> <ol style="list-style-type: none"> <li>1. Timing for the Village Hall project is still” fluid” due to planning delays.</li> </ol> <p>The sale of the Pinfold Land has been held up in the planning process for another month.</p> <p>The Scouts cannot relinquish their lease until planning permission is granted</p> <p>Some enabling works have been carried out at the Village Hall in preparation to build the new Scout Building. A new driveway to the Scout Building location has been installed and a sub base prepared ready for the new building when planning permission has been granted.</p> <p>The works have been carried out “at cost” by a local contractor and an excavator driver was donated free of charge for 3 days.</p> <p>There are no further costings available at the present time.</p> <ol style="list-style-type: none"> <li>2. The current start date for the Scout Building is the end of the month providing planning permission is obtained. The main Village Hall start date will be considered once the Pinfold Land has been sold and further consolidation of grants, pledges and other funding is taken into account. This is expected to be by late Summer.</li> <li>3. The total funding has not moved much except to say that collecting funds through normal Village Hall activities are ongoing.</li> <li>4. The Business Plan remains the same.</li> </ol>
516/17	<b>10.</b>	<p><b>Trafalgar Gardens</b></p> <p>Originally the Scouts asked to assist keeping the Trafalgar Gardens tidy. Due to the Trafalgar Gardens being very wet and the timescale required for the girls completing their badges they are now helping on a gardening project at the Village Hall.</p> <p>It was noted that Trafalgar gardens have been very much improved due to the work organised and</p>

		carried out by Cllr Richard Gelder.						
517/17	<b>11.</b>	<p><b>Western Parishes in Bloom</b></p> <p>Chairman Eunice Houghton and Cllr Marion Gelder has expressed an interest to the Western Parishes in Bloom Committee</p>						
518/17	<b>12.</b>	<p><b>Parish Council Notice board</b></p> <p>The Methodist Church have agreed the new Parish Noticeboard can be placed in the Church grounds. The Parish Council resolved to pay the peppercorn rent of £1 per year and make an additional donation of £4 each September. Cllr Richard Gelder agreed to liaise with Mike Bertram re the installation.</p>						
519/17	<b>13.</b>	<p><b>Pot holes</b></p> <p>The issue of the pot holes is now being addressed by Lancashire County Council.</p>						
520/17	<b>14.</b>	<p><b>Parish Councillor Vacancy</b></p> <p>Two candidates for the vacancy of Parish Councillor by Co-option spoke about how they would like to contribute towards Much Hoole Village and the Parish Council. After a lengthy discussion, it was resolved to co-opt Nathan Woodcock onto the Parish Council.</p>						
521/17	<b>15.</b>	<p><b>Planning Applications</b></p> <p>To discuss and consider the following planning applications and resolve any action required:</p> <table border="1" data-bbox="311 992 1445 1137"> <thead> <tr> <th>Location</th> <th>Proposal</th> <th>Decision</th> </tr> </thead> <tbody> <tr> <td>None this month</td> <td></td> <td></td> </tr> </tbody> </table>	Location	Proposal	Decision	None this month		
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None this month								
522/17	<b>16.</b>	<p><b>Local Meetings (for information only)</b></p> <p>Nothing to report.</p>						
523/17	<b>17.</b>	<p><b>Items for the Next Agenda (for information only)</b></p> <ul style="list-style-type: none"> <li>• To purchase eight bushes for the Trafalgar gardens</li> <li>• Parking restrictions around the village shop.</li> </ul>						
524/17	<b>18.</b>	<p><b>Date of Next Meeting</b></p> <p>An Extraordinary meeting was agreed Tuesday 11<sup>th</sup> April 2017 at 7pm. Cllr Tom Brown agreed to get further written details from Mrs Lea for the extraordinary meeting The next Parish Council meeting is Wednesday 3<sup>rd</sup> May 2017 at 7:30pm</p>						